

# Notice of Overview and Scrutiny Board

Date: Monday, 8 December 2025 at 6.00 pm

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



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## Membership:

### Chairman:

Cllr K Salmon

### Vice Chairman:

Cllr S Aitkenhead

Cllr J Beesley  
Cllr P Canavan  
Cllr L Dedman  
Cllr C Goodall

Cllr S Mackrow  
Cllr L Northover  
Cllr Dr F Rice  
Cllr T Trent

Cllr O Walters  
Cllr C Weight  
Cllr G Wright

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5962>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston 01202 123663 or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

AIDAN DUNN  
CHIEF EXECUTIVE

28 November 2025

**DEBATE  
NOT HATE**



Available online and  
on the Mod.gov app

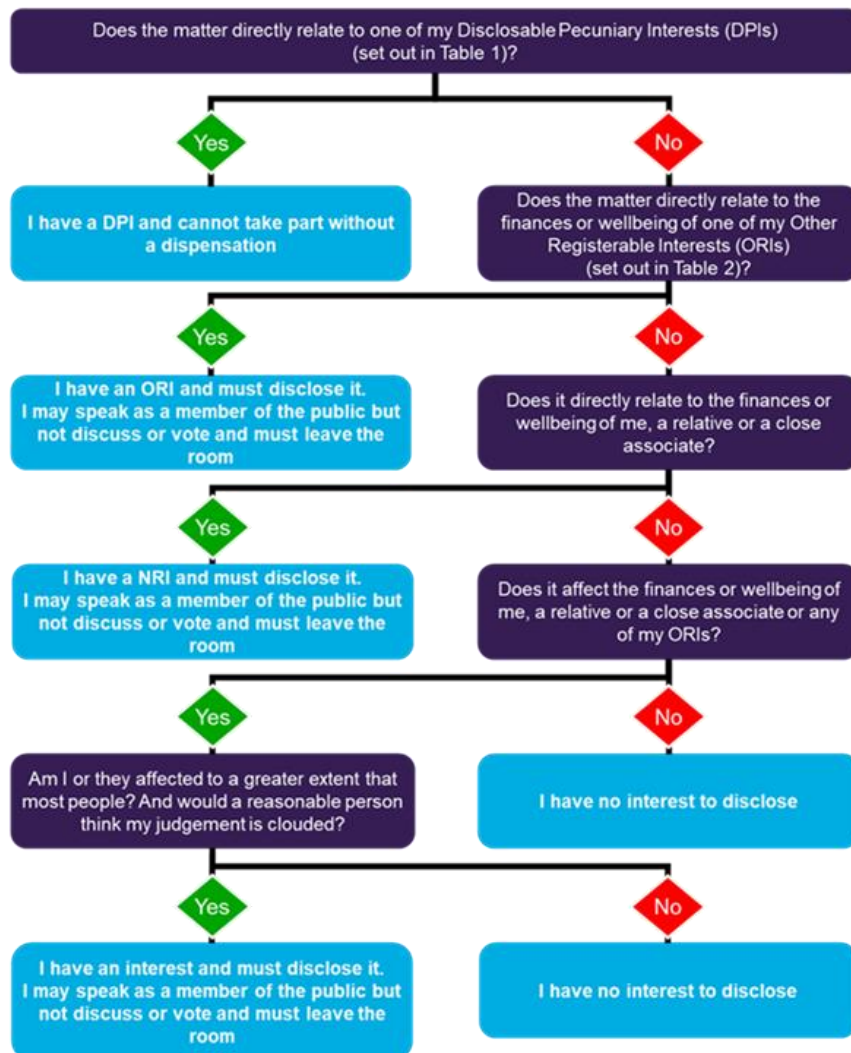


## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Councillors.

## 2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. Confirmation of Minutes

5 - 12

To confirm and sign as a correct record the minutes of the Meeting held 17 November 2025.

## 5. Information Considered Between Meetings

The following items were considered by the Board since the last meeting:

- [Council Budget Monitoring 202526 at Quarter Two](#)

This report was taken to Cabinet on 26 November 2025

## 6. Recommendation Tracker

13 - 26

To note the latest recommendation tracker.

## 7. Work Plan

27 - 36

The Overview and Scrutiny (O&S) Board is asked to consider and identify work priorities for publication in a Work Plan.

## 8. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=15>

[1&Info=1&bcr=1](#)

The deadline for the submission of public questions is midday 3 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

## ITEMS OF BUSINESS

### 9. **Community Governance Review - Consequential and Supplementary Provisions**

To Follow

This report presents the consequential and supplementary provisions required to implement the establishment of new town councils for Broadstone, Poole, and Bournemouth, following the Council's decision of 14 October 2025.

It outlines the arrangements necessary to ensure the new councils are legally compliant and operationally effective from 1 April 2026. Key recommendations include the formation of Shadow Councils from 1 January 2026 to oversee the recruitment of qualified clerks and address pre-implementation matters, and the agreement of anticipated precept amounts for each council, enabling sound financial planning.

The report details the limited transfer of assets, statutory requirements for allotments, and the continuation of certain services under Service Level Agreements to ensure continuity and mitigate risk. These measures are designed to provide a robust framework for the successful transition to new local governance arrangements and to support effective service delivery from inception.

### 10. **Medium Term Financial Plan (MTFP) Update**

To Follow

The O&S Board is asked to consider the MTFP Cabinet Report which will aim to ensure the Council presents a legally balanced 2026/27 budget and present an update on the MTFP position of the Council.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**OVERVIEW AND SCRUTINY BOARD**

Minutes of the Meeting held on 17 November 2025 at 6.00 pm

Present:-

Cllr K Salmon – Chairman

Cllr S Aitkenhead (virtually) – Vice-Chairman

Present: Cllr J Beesley, Cllr P Canavan, Cllr L Dedman, Cllr C Goodall,  
Cllr S Mackrow, Cllr L Northover, Cllr T Trent, Cllr C Weight,  
Cllr G Wright and Cllr M Tarling (In place of Cllr O Walters)

Also in attendance: Cllr A Martin; Cllr M Cox (virtually)

58. Apologies

Apologies were received from Cllr Rice and Cllr Walters. Cllr S Aitkenhead attended the meeting virtually.

59. Substitute Members

Cllr M Tarling substituted for Cllr Walters.

60. Declarations of Interests

Cllr C Goodall advised for transparency that in relation to agenda items 10 and 11 he was a season ticket holder at AFC Bournemouth.

61. Confirmation of Minutes

The minutes of the meeting held on 20 October were approved as a correct record.

62. Information Considered Between Meetings

The Board was advised that the item circulated, the Quarter One Corporate Performance Report, was useful as a reference for key performance indicators and potential scrutiny topics.

63. Recommendation Tracker

The Recommendation Tracker was noted. The Chair noted that there were some outstanding matters with future deadline dates.

64. Recommendations from Portfolio Holders, Cabinet or Council

The Chair presented this report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the

Minute Book. The O&S Board was asked to consider two requests for scrutiny recently made by Council and one additional request which has already been partially addressed by the Board, and to determine these requests in line with the associated constitution procedure rules.

The requests from Council were noted and it was proposed and agreed that these would be discussed further during the Board's consideration of the work plan item.

65. Public Issues

There were no public items on this occasion.

The Chair proposed and the Board agreed to vary the order of business to take the Vitality Stadium Land – draft heads of terms item next:

66. Vitality Stadium land - draft heads of terms

The Portfolio Holder for Finance introduced the item and advised that negotiations had been ongoing with the club, but the draft heads of terms had been agreed earlier on the day of the Board meeting. Due to the ongoing negotiations, it had not been possible to provide the Board with the report to support this item, but it was agreed that the Board would receive a verbal update on the details. As the draft heads of terms were not able to be made public until they had been approved the Chair advised that further discussion on this item would need to take place in a non-public session and therefore it was proposed and resolved to exclude the press and public for the duration of further consideration of this item.

**RESOVLED That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the item on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.**

- The meeting was adjourned at 7.23pm and resumed at 7.29pm -

67. Blue Badge Update

The Portfolio Holder for Customer Communication and Culture presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these minutes in the Minute Book. The report provided an update on the performance of the Blue Badge service following its previous report to Overview & Scrutiny Board on 12 May 2025. The Portfolio Holder informed the Board that the scrutiny request arose from information which was shared with all Councillors in recent delays in the Blue Badge service which in September saw 600 people waiting over 12 weeks for their application to be processed, although 2000 were processed within 12 weeks. It was noted that this had improved by the point of the meeting but new applications were still taking approximately 13 weeks. The Board had



received regular updates on the Blue Badge Service, and it was noted that at the time of the last report to the Board the Service had improved significantly. A number of points were discussed by the Board including:

- **Identified processing issues** - The process was described as outdated and inefficient, involving multiple systems and some manual handling of documents. Supporting documents needed to be moved individually from an email inbox and linked with the correct application which was time consuming. 65% of applications arrive without the correct evidence, causing delays.
- **Immediate Actions taken** - Staff from other areas had been temporarily redeployed to reduce the backlog and weekly performance monitoring was introduced. A “not for reassessment” flag has been introduced for applicants with permanent conditions, which would reduce repeated checks but this would take time as renewals and new applications came in - 127 cases had been flagged to date.
- **Longer Term Actions** - A redesign of the process was underway, moving applications from the government portal to the Council’s CRM system. This will allow better guidance for applicants such as a checklist for documents, automated checks, and dashboards for monitoring.
- **Staffing:** The processing team was small and shortages were highlighted as a major issue. Officers explained that budget pressures prevent hiring more staff and therefore efficiency improvements were the immediate focus. Councillors asked about peaks and troughs in demand and whether cross-training staff could help resilience.
- **Supporting Evidence requests** - Questions were raised about why consultant evidence was sometimes required for renewals; officers clarified that requirements vary by case and guidance would be improved.
- **Refusals** – Members asked about the intensive process and the actual number of applications which were refused. It was noted that 1 percent of applications had been refused in the past week (Please note that this figure was given incorrectly as an annual amount. The annual amount of rate of refusals was actually 13-14 percent).

**RESOVLED: The Board agreed to review progress in 12 months to assess the impact of the new system and whether further resource is needed. The Portfolio Holder confirmed that he was working with the LGA regarding the difference in the chare and processing cost and hoped to be able to report back progress on this in the near future.**

68. Overview and Scrutiny Annual Report

The Scrutiny Specialist presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book. The report was the annual report of the

Statutory Scrutiny Officer on Overview and Scrutiny (O&S) activity within BCP Council. There is a requirement to report on the work of O&S to the O&S Board and Committees and then to Council. This promotes visibility of the O&S function and Council ownership of activity and any improvements required. The annual report contained a summary and analysis of O&S activity during 2024-25, reflections on working practices and identified improvements to strengthen the O&S function. The Board was advised that Council would be the decision maker on any recommendations for change within the report. The Board discussed a number of issues in consideration of the report including:

- **Achievements** – These included an improved scrutiny culture within BCP and stronger engagement from Cabinet and senior officers. There was greater willingness to bring difficult issues to scrutiny and openness to challenge. The Board was advised that statutory guidance emphasises culture as the most important factor for effective scrutiny.
- **Resource Constraints:** There were currently 27 meetings scheduled annually plus multiple in-depth reviews. Current staffing levels were not able to support concurrent working groups effectively and some projects may stall due to lack of capacity. Some members suggested exploring additional resources in future, despite financial constraints.
- **Changes for future O&S work** – These included a Limit of in-depth work to one topic at a time across all committees, rather than four concurrent projects and one project being scoped. Chairs and Vice-Chairs would prioritise topics and strengthen scoping to ensure impact. The function would encourage member-led “rapporteur” roles to progress research and reduce officer burden. Members agreed the proposals would improve focus and outcomes. Concerns raised about the need for flexibility if a project stalls—officers confirmed pragmatic management would apply.

It was outlined that the recommendations would go to Council for approval after they have gone to all O&S Committees for noting.

**RESOLVED that the O&S Board support the recommendations within the report to Council.**

Voting: Nem. Con.

69. Work Plan

The Chair presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book. The Overview and Scrutiny (O&S) Board is asked to consider and identify work priorities for publication in a Work Plan. The Board also considered the referrals from Council which was included on the agenda for this meeting.



### **Managing Seasonal Parking Pressures:**

The request for the Board to undertake a review of the recent parking consultation to include feedback from residents, business owners, tourism representatives and other stakeholders was noted. It was explained that the Board had previously agreed to reopen the Consultation Framework Working Group to consider issues arising from previous consultations including this one. After considerable discussion on this issue it was agreed to await the outcome of the working group before deciding if further work on this was required.

The second request from this motion was that this is brought to Environment and Place for further scrutiny. A number of issues around parking and transport were shared between the Board and Environment and Place and it was determined that this should be brought to the Board initially for further clarification of the request. It was unclear whether this referred to the Van Life Community Pact or the Parking Strategy. It was confirmed that the Community Pact was being progressed by the Environment and Place O&S Committee. It was proposed to discuss this further at the O&S Chairs' meeting.

**RESOLVED that an informative note be provided to the Environment and Place Overview and Scrutiny Committee regarding the progression of the Van Life Community Pact.**

Voting: 7 in favour; 2 against; 1 abstention

### **Vacant Sites for Affordable Housing**

The Board was asked to consider options and obstacles to housing delivery and to decide areas of focus that are realistic and will lead to housing delivery and agree what is needed for effective scrutiny through the scrutiny process. There was discussion around various options to take this issue forward including using rapporteurs or gaining further information around this issue through a briefing. There were concerns raised that Members were not being kept informed on the development of the local plan.

**RESOLVED that the item be added to the Board's work plan and that a briefing session on the Local Plan including the issue raised above be arranged as soon as possible.**

The Board noted the Board's Work Plan. No further changes were agreed.

The meeting ended at 8.52 pm

CHAIRMAN

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## OVERVIEW AND SCRUTINY BOARD

### RECOMMENDATION TRACKER

UPDATED: [20.11. 2025]

Minute number	Item	Recommendation made *items remain for monitoring until implementation is complete or committee agree to remove.	Recommended to *name of receiving body/ Officer, and date received	Outcome *accepted/ partially accepted/ rejected/ unknown.	Implementation updates
Recommendations from Board meeting – <a href="#">13 May 2024</a>					
9	<b>A shared vision for Bournemouth, Christchurch and Poole 2024-28 Strategy and Delivery Plan</b>	<p>RESOLVED that the Board support the recommendations to Cabinet, subject to the suggested amendments from the Board:</p> <p>(a) The delivery plan be approved (b) The measures for monitoring progress and ensuring accountability for delivery be agreed.</p> <p>Note – minor amendments to the measures contained in the report were suggested by the O&amp;S Board and captured in the full minutes of the meeting.</p>	Cabinet - 22 May 2024	<b>Recommendations accepted.</b>	<p>The Portfolio Holder confirmed that the amendments suggested at O&amp;S Board had been incorporated into the revised version of the Strategy and Delivery Plan supplied for decision by Cabinet.</p> <p>(Update by O&amp;S Specialist, 28/4/25)</p>
Recommendations from Board meeting – 16 July 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 27 August 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 23 September 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 1 October 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – <a href="#">21 October 2024</a>					

60	<b>Blue Badge Service Update Report</b>	<p>The Board resolved that:</p> <p>The Portfolio Holder/Leader and the Chief Executive be asked to write to the Department for Transport to raise the concerns outlined by the O&amp;S Board and that the Portfolio Holder take the issue forward with local MPs and the Local Government Association to encourage local authorities to raise these issues with the Department for Transport and request that central government gives local authorities the freedom to set fees which cover the cost of administering the system and that the system should be simplified in terms of renewal processes.</p>	Portfolio Holder/Leader/ Chief Executive	Recommendations partially accepted by the Portfolio Holder	<p>The Portfolio Holder confirmed that they had written to the Department for Transport and provided the response received to the O&amp;S Board at its meeting on 12 May.</p> <p>It was unknown if this had been raised directly with the LGA and at the O&amp;S Board meeting on 12 May the Portfolio Holder undertook to follow up on this.</p>
<b>Recommendations from Board meeting – <a href="#">18 November 2024</a></b>					
69	<b>O&amp;S Budget Working Groups – findings and recommendations</b>	<p>Recommended to Cabinet</p> <ol style="list-style-type: none"> <li>1. That the principle of an inflationary increase across all parking charges be endorsed for the 2025/26 budget.</li> <li>2. That it requests Officers to take into account the suggestion that an assessment be made on using a proportion of surplus income to accelerate the parking charging machine replacement programme prioritising the best value machines in order to reduce future costs (subject to the necessary procurement processes).</li> <li>3. That Officers be requested to explore options to reduce costs for the Council and make the process easier for the public to pay for car parking, in particular an option to be able to pay in advance/on Council website.</li> </ol>	Cabinet – 10 December 2024	Partially accepted	<p>Responses provided to the Cabinet meeting on 5 February</p> <p><a href="://ced-pri-cms-02.ced.local/documents/s55921/Appendix%20a%20-%20Portfolio%20Holder%20Responses%20to%20Budget%20Scrutiny.pdf">://ced-pri-cms-02.ced.local/documents/s55921/Appendix%20a%20-%20Portfolio%20Holder%20Responses%20to%20Budget%20Scrutiny.pdf</a></p>

		<p>1. That it requests that Officers evaluate the retention and recruitment of Civil Enforcement Officers to ensure a robust and resilient workforce to provide an appropriate level of resource and promote safe and appropriate parking.</p> <p>2. That Officers be requested to ensure adequate resourcing of parking enforcement to reduce inappropriate parking around schools.</p>	Cabinet – 10 December 2024	Accepted	<p>Response from Portfolio Hodler received at the O&amp;S Board meeting on 3 February 2025 :</p> <p><a href="http://ced-pri-cms-02.ced.local/documents/s55808/responses%20from%20Cabinet.pdf">http://ced-pri-cms-02.ced.local/documents/s55808/responses%20from%20Cabinet.pdf</a></p>
		<p>The O&amp;S Board recommend to Cabinet:</p> <p>1. That any Resident Card offering is made fully accessible to all those who are not digitally enabled.</p> <p>2. That there should be an application process for the card with a small financial contribution for the cost of processing and that the card should be a valuable offer that residents are willing to pay a small cost for, so that it can be sustainable in terms of administrative costs.</p> <p>3. That any charge levied for the card should be the same regardless of the format and that consideration should be given to concessions for disadvantaged groups.</p>	Cabinet – 10 December 2024	Recommendations partially accepted	<p>Responses provided to the Cabinet meeting on 5 February</p> <p><a href="http://ced-pri-cms-02.ced.local/documents/s55921/Appendix%20a%20-%20Portfolio%20Holder%20Responses%20to%20Budget%20Scrutiny.pdf">://ced-pri-cms-02.ced.local/documents/s55921/Appendix%20a%20-%20Portfolio%20Holder%20Responses%20to%20Budget%20Scrutiny.pdf</a></p> <p>Response from Portfolio Hodler received at the O&amp;S Board meeting on 3 February 2025 :</p> <p><a href="http://ced-pri-cms-02.ced.local/documents/s55808/responses%20from%20Cabinet.pdf">http://ced-pri-cms-02.ced.local/documents/s55808/responses%20from%20Cabinet.pdf</a></p> <p>Note: the residents card offer did not progress as part of the budget</p>
Recommendations from Board meeting – <a href="#">9 December 2024</a>					
78	Pay and Reward Progress Update	RESOLVED that Cabinet be recommended to approve option 2 of the proposed process flowchart (Appendix 1 of the report) and the commencement of collective consultation under s188 of the Trade Union and Labour Relations (Consolidation) Act 1992 ('TULRCA'), which is a statutory obligation where an employer is proposing to dismiss 20 or more employees.	Cabinet - 10 December 2024	Recommendation accepted	Negotiations with the pay and reward progress have continued and a new offer had been made to the unions. A ballot was now taking place with the recognised trade unions and an outcome was expected by the end of June 2025. This report was brought to O&S Board and Cabinet



79	<b>Housing Delivery Council Newbuild Housing and Acquisition Strategy (CNHAS) update and Harbour Sail acquisition</b>	RESOLVED that the Overview and Scrutiny Board recommend that Cabinet support the recommendations as set out in the Cabinet report: <a href="#">Housing Delivery Council Newbuild Housing and Acquisition Strategy CNHAS update and Harbour Sail a.pdf</a>	Cabinet - 10 December 2024	Recommendation accepted	The recommendation from Cabinet has not been put before Council because the purchase of Harbour Sail has not proceeded. This was due to timing of the purchase which affected the ability to use the grant for the purchase (which without this grant the scheme was no longer financially viable) and that title restrictions could not be altered to allow flexibility of tenure that was required. The grant has been reallocated to other property acquisitions.
81	<b>BCP Council Libraries – Update on Library Strategy Development</b>	RESOLVED that the Overview and Scrutiny Board recommend that Cabinet support the recommendations as set out in the Cabinet report: <a href="#">BCP Council Libraries Update on Library Strategy Development.pdf</a>	Cabinet - 10 December 2024	Recommendation accepted	The Library strategy is expected to be considered by the Overview and Scrutiny Board and Cabinet in August and September 2025
Recommendations from Board meeting – <a href="#">6 January 2025</a>					

90	Devolution	<p>Recommended to the Leader that:</p> <p>a: The Leader arranges an emergency Full Council Meeting at the earliest opportunity to enable a vote of ALL of the available options</p> <p>b: An evidence-based piece of work be undertaken on the pros and cons of a devolution arrangement with both the Solent deal AND Wessex deal, including exploring a public referendum for BCP residents.</p>	Leader of the Council	Partially accepted	<p>Full Council meeting was arranged for 15 January 2025.</p> <p>The Council meeting considered the options of both the Solent deal and the Wessex deal, further information was brought to the Council meeting and Council voted to participate in the priority programme and to move forward with the Wessex proposal.</p>
Recommendations from Board meeting – 13 January 2025 – No recommendations made at this meeting					
Recommendations from Board meeting – <a href="#">3 February 2025</a>					
106	Council Budget Monitoring 2024/25 at Quarter 3	RESOLVED that the O&S Board recommend to the Audit and Governance Committee that it instigate an investigation on the Carters Quay development.	Audit and Governance Committee 27 February 2025	Recommendation Accepted	<p>Update provided to the A&amp;G Committee at its meeting on 29 May. Chief Executive agreed that a report of the governance and process could be produced for the 24 July. It was also agreed to circulate by email the updated provided by the Director, Investment and Development together with the advice previously provided by the Monitoring Officer.</p> <p><a href="#">Carters Quay - Update.pdf</a> A further report will be taken to Cabinet</p>
Recommendations from Board meeting – <a href="#">4 March 2025</a>					
115	Community Governance Review – Draft Recommendations	RESOLVED: that the O&S Board Recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to proposals for Burton and Winkton (A), Hurn (B), Highcliffe & Walkford (C) and Christchurch Town (D) be recommended to Council, for approval for publication and consultation, without amendment.	Cabinet date – 5 March 2025	Recommendations Accepted	<p>Consultation progressed with these proposals. The Consultation closed 22 June 2025. The Working group are processing the outcome of the consultation and a report will be brought back to the October Cabinet meeting.</p>

		RESOLVED: That the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Broadstone (F) and Poole Town (J) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	
		RESOLVED that the Board recommend to Cabinet that that the recommendation for Bournemouth (K) not be forwarded to Council.		Recommendation Rejected	Cabinet felt that it was important to consult on all areas including (k) Bournemouth Town and therefore supported the recommendations as set out by the task and finish group and did not support recommendation 3 as submitted by the Overview and Scrutiny Board.
		RESOLVED that the Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Southbourne (I)) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	
		RESOLVED that the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Boscombe and Pokesdown (H) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	
		RESOVLED that the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Throop and Holdenhurst (E) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	

		RESOLVED that the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Redhill and Northbourne (G) be recommended to Council, for approval for publication and consultation, without amendment		Recommendations Accepted	
116	<b>Bournemouth Development Company LLP Business Plan</b>	RESOLVED that the O&S Board recommend to Cabinet that a decision to extend the Winter Gardens site 'Option Execution Date' is deferred by Cabinet until the new BDC Partnerships Business Plan has been approved by Cabinet.	Cabinet – 5 March 2025	Recommendation rejected	The Cabinet did amend a recommendation as follows: Agrees the principle of an extension of the Winter Gardens site "Option Execution Date", with details to be agreed to be delegated to the Chief Operations Officer acting in consultation with the Leader of the Council, or until Cabinet have had the opportunity to review a revised partnership business plan including the site development plan for the revised Winter Gardens scheme." It was not able to agree a deferment of this decision as this would stop progress on the Winter Gardens development.
117	<b>Strategic Community Infrastructure Levy (CIL)</b>	RESOLVED That the Board recommended to Cabinet:  1. That the spending priorities for Strategic CIL as set out in Option 2 of the paper over the period 2024/25 to 2029/30 be agreed provided CIL income is as forecast; and  2. That the report be updated annually for Cabinet and Council.	Cabinet – 5 March 2025	Recommendations accepted	Accepted by Cabinet and spending priorities agreed for 2024/25 to 2029/30 for CIL.
<b>Recommendations from Board meeting – <a href="#">12 May 2025</a></b>					
11.	<b>Blue Badge Update</b>	The Chair requested that the matter also be raised with the Local Government Association particularly regarding the cost of administering the Blue Badge scheme and the limitations of the current data system	Cabinet Portfolio Holder for Customer, Communication and Culture		Update on this issue awaited –PH provided an update to the Board – 17 November 2025. Feedback from LGA still awaited.

12.	<b>Arts and Culture Funding</b>	<p>Recommended to Cabinet:</p> <ol style="list-style-type: none"> <li>1. That the O&amp;S Board recognise the value of the NPOs funded by BCP to Health and well-being youth and the local economy and urge Cabinet to protect the funding BCP currently provides.</li> <li>2. That Cabinet endorse the work that's been done with schools by the NPOs and recommends that Cabinet take action to encourage all schools to take part.</li> <li>3. To explore whether it would be a benefit for a Councillor to be appointed as a member of the Board on any or all of the NPO organisations, and</li> <li>4. That it ensures that the arts by sea festival goes ahead next year.</li> </ol>	Cabinet – 13 May 2025	Recommendations Accepted	<p>1: The cultural funding remains in the MTFP so there is no change in that position as of the moment.</p> <p>2: The Portfolio Holder is working with the Cultural Hub to encourage this.</p> <p>3: The Portfolio Holder has spoken to the NPO and they respectfully suggested that this would not be helpful. The Portfolio Holder agreed with this especially as they would likely be a PH and the Portfolio Holder already had very close links with all of them.</p> <p>4: We are planning for ABTS next year and awaiting funding news from ACE.</p>
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**Recommendations from Board meeting – [9 June 2025](#)**

22.	<b>Bournemouth Air Festival</b>	The Overview and Scrutiny Board agreed with the recommendation that Cabinet agrees to Option 4 as set out in the report, which acknowledges the ongoing process for new events to come forward and stops any further work on an Air Festival for 2026 onwards.	Cabinet – 18 June 2025	Recommendation Accepted	Recommendation accepted and confirmed that further work on the Air Festival for 2026 had been discontinued.
23.	<b>Bournemouth Developemnt Company - Winter</b>	<p>1. The Overview and Scrutiny Board supported the following recommendations to Cabinet:</p> <p>(c) Cabinet approves the BDC Partnership Business Plan for 2025 – 2030.</p>	Cabinet – 18 June 2025	Recommendation Accepted	The development plans are due to come forward for consideration in December 2025 and it was proposed by the Leader that these would go to full Council.

	<b>Gardens Project</b>	<p>(c) Cabinet confirms the extension of the Site Option Execution Date to September 2028, allowing Muse as the Private Sector Partner in the BDC to fund the first stage of work on the new Winter Gardens scheme, resulting in a new Site Development Plan.</p> <p>(c) Cabinet approves proceeding on the understanding that public parking will not be included in a new scheme design.</p> <p>2. The Overview and Scrutiny Board welcomed the development of the Town Centre Vision for Bournemouth and requested to scrutinise the regeneration visions for the 3 Towns in the BCP Area as these are redeveloped.</p>			
		<p>3. The Overview and Scrutiny Board welcomed the development of the Town Centre Vision for Bournemouth and requested to scrutinise the regeneration visions for the 3 Towns in the BCP Area as these are redeveloped.</p>		Recommendation Accepted – update provided	<p>We are developing the narrative across the three towns identifying key strengths and uniqueness to build upon the vision set out in the Corporate Strategy : vibrant places, where healthy people and nature flourish, with a thriving economy in a healthy natural environment. To support this we've made good progress by the establishment of a Citizen's Panel and the Growth Board. The Citizen's Panel comprises of residents with a focus on the town centre which is helping to provide insight into how residents feel and engage within the space. The Growth Board is a newly established steering group which is comprised of representatives from key sectors within the BCP conurbation including Business Improvement District, education, manufacturing, Starts up and the volunteering sector. These perspectives are helping to shape our vision for BCP as a place which can thrive, for residents to feel civic pride and a destination for visitors to enjoy. The conversation at the O&amp;S focussed on how Winter Gardens fits into the wider context of the Town</p>

					Centre and committee members asked for that to form part of any proposals from BDC. There is an existing Town Centre Vision which forms part of the Local Plan, and the intention is for BDC to review this to support a future planning application, ensuring it reflects the nature of the development proposals in the absence of a formal planning policy framework.
24.	<b>Leisure Services Presentation and Discussion</b>	The Overview and Scrutiny Board recommended that Cabinet be urged to put in place an "Access to Leisure" scheme across the whole BCP area as soon as possible, recognising that people in Poole have lost this facility and with particular emphasis on ensuring accessibility for people with disabilities	Cabinet – 18 June 2025	<b>Recommendation Accepted – update from Portfolio Holder Provider</b>	The Portfolio holder has asked that officers explore options around a renewed access to leisure facility and bring forward options, including but not limited to; how that would be managed, financial implications, and meeting the recommendation as requested by the Overview and scrutiny board.

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**Recommendations from Board meeting – [15 July 2025](#)**

31.	<b>Enhancement to Pay and Reward Offer</b>	<p>The Overview and Scrutiny Board supported the following recommendations to Council within the Cabinet report:</p> <ul style="list-style-type: none"> <li>a) Agree the additional costs associated with enhancing the proposed Pay and Reward offer.</li> <li>b) Agree the additional savings proposals outlined in Appendix 1 to ensure the cost implications of the proposal remain consistent with the February 2025 endorsed Medium Term Financial Plan.</li> <li>c) Agrees the details of the enhanced offer shown in Appendix 4 and 5 that will form the basis of the signed collective agreement with our recognised trade unions.</li> <li>d) Approves the recommended implementation date of 1 December 2025.</li> </ul>	Cabinet – 16 July	<b>Recommendations Accepted</b>	Agreed by Council on 22 July 2025. Work underway to achieve implementation for December 2025.
32.	<b>Scrutiny of Budget Related Cabinet</b>	The Overview and Scrutiny Board endorsed the work of Members and Officers around SEND as set out in recommendation C of the report as follows:	Cabinet - 16 July	<b>Recommendations Accepted</b>	



	<b>reports – MTFP update report</b>	In respect of the SEND deficit, note the update and acknowledges the action taken by the Leader and the Director of Finance			
<b>Recommendations from Board meeting - 22 September 2025</b>					
39.	<b>Residents Card</b>	RESOLVED that the Overview and Scrutiny Board do not support the recommendation as outlined in the report as the Board did not feel that the Cabinet report included sufficient financial details and details of the scheme offers to enable it to make an informed decision. The Board recommend to Cabinet that the report is deferred to allow details of the financial modelling that has been done to be added, including a cost/benefit analysis and a sensitivity analysis. Once this additional information is included in the report, it should then be brought back to the O&S Board before being taken to Cabinet for decision.	Cabinet – 1 October	Recommendation no accepted	Updates were made to the report and the recommendation prior to consideration by Cabinet
<b>Recommendations from Board meeting – 30 September 2025</b>					
47.	<b>Community Governance Review – Final Recommendations</b>	All Recommendations as set out within the Cabinet report were supported by the Board: (a) the Task and Finish Group community governance review final recommendations, as set out in paragraphs 49, 62, 74, 92, 104, 117, 128, 140, 152, 166 and 181 of this report be approved; (b) the Head of Democratic Services be authorised to make all necessary reorganisation of community governance orders to implement the changes agreed by Council; (c) the Task and Finish Group continue to consider the transfer of civic and ceremonial assets, statutory services and precept requirements for year 1, for each new parish, on the basis of minimal transfer and precept, and a report be presented to full Council in due course.	Cabinet – 1 October		The recommendations of Cabinet were referred to Council on 14 October. The Recommendations of Cabinet were agreed by full Council
<b>Recommendations from Board meeting - 20 October 2025</b>					
56.	<b>Medium Term Financial Plan (MTFP) update</b>	The Overview and Scrutiny Board recommend to Cabinet that as part of the Budget setting process. consideration be given to utilising receipts from the existing surplus asset disposal programme for 2026/27 to address some of the repairs and maintenance of publicly facing assets.	Cabinet – 29 October		Recommendations reported – response awaited from Cabinet Deadline for response 29 December 2025

57.	<b>BCP Council Libraries Draft Library Strategy</b>	<ol style="list-style-type: none"> <li>1. The Overview and Scrutiny Board recommend to Cabinet that as part of the Library Strategy it looks to maintain staffed hours in libraries, especially in the afternoon period, as open access is rolled out further in the future.</li> <li>2. The Overview and Scrutiny Board recommend to Cabinet that the Library Service put together a list of smaller neighbourhood Community Infrastructure Levy (CIL) Bids to put to Councillors and Neighbourhood Forums immediately upon the opening of future CIL rounds.</li> <li>3. That the O&amp;S Board support the recommendations as set out in the Cabinet report.</li> </ol>	Cabinet - 29 October		Recommendations reported – response awaited from Cabinet Deadline for response 29 December 2025
<b>Recommendations from Board meeting – 17 November 2025</b> – No recommendations made at this meeting.					

## OUTSTANDING ACTIONS

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
<b>Actions from Board meeting – 12 May 2025</b>				
<b>10.</b>	<b>BCP Complaints Policy</b>	RESOLVED that the Board further examine the role of councillors in the complaints process, particularly in relation to ward issues and casework.	To ensure the effectiveness of both the Councils complaints process and work of Ward Councillors	Work underway - Cllr S Aitkenhead as rapporteur
<b>Actions from Board meeting – 15 July 2025</b>				
<b>29.</b>	<b>Work Plan</b>	Consultation Framework Working Group to be reopened to consider recent consultations (e.g., Community Governance Review and car parking consultation) as case studies.	This would help strengthen the recommendations and the framework under development.	Additional meetings to be set up as soon as possible – meetings underway.
<b>Actions from Board meeting – 22 September 2025</b>				
<b>38.</b>	<b>Commercial Operations</b>	Portfolio Holder to provide an update on the current situation in 6 months-time with a view to scheduling further scrutiny when appropriate.	To monitor and receive updates on this area of the Council	
<b>Actions from Board meeting – 20 October 2025</b>				
<b>57.</b>	<b>BCP Council Library – Draft Library Strategy</b>	A potential item be included on the O&S work programme on a review of income generation opportunities within the library service, including commercialisation options and partnership models.	TBC	

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## OVERVIEW AND SCRUTINY BOARD



Report subject	<b>Work Plan</b>
Meeting date	8 December 2025
Status	Public Report
Executive summary	The Overview and Scrutiny (O&S) Board is asked to consider and identify work priorities for publication in a Work Plan.
<b>Recommendations</b>	<b>It is RECOMMENDED that:</b>  <b>the Overview and Scrutiny Board review, update and confirm the Work Plan.</b>
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny Committees to set out proposed work in a Work Plan which will be published with each agenda.
Portfolio Holder(s):	N/A – Overview and Scrutiny is a non-executive function
Corporate Director	Aidan Dunn, Chief Executive
Report Authors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	Council-wide
Classification	For Decision

### Work Plan updates

1. This report provides the latest version of the Committee's Work Plan at Appendix A and guidance on how to populate and review the Work Plan in line with the Council's Constitution. For the purposes of this report, all references to Overview and Scrutiny Committees shall also apply to the Overview and Scrutiny Board unless otherwise stated.
2. Items added to the Work Plan since the last publication are highlighted as **'NEW'**. Councillors are asked to consider and confirm the latest Work Plan, subject to any updates agreed at the meeting.
3. At its last meeting the Board received a recommendation from Council on Seasonal Parking Pressures. It was agreed that this would be discussed further outside of the meeting with the O&S Chairs. An item on the Parking Strategy has been added to

the Board's work programme and a Key Lines of Enquiry Document is being prepared to support this. The Board is asked to approve this addition.

4. The most recent [Cabinet Forward Plan](#) can be viewed on the council's website. This link is included in each O&S Work Plan report for councillors to view and refer to when considering whether any items of pre-decision scrutiny will join the O&S Committee Work Plan.

### **Resources to support O&S Work**

5. The Constitution requires that O&S committees take account of the resources available to support proposals for O&S work. Advice on maximising the resource available to O&S Committees is set out in the O&S Work Planning Guidance document referenced below.

### **Work programming guidance and tools**

6. The [Overview and Scrutiny Committees Terms of Reference](#) document provides detail on the principles of scrutiny at BCP Council, the membership, functions and remit of each O&S committee and the variety of working methods available.
7. [The O&S Work Planning Guidance](#) document provides detail on all aspects of work planning including how to determine requests for scrutiny in line with the Council's constitution.
8. The [O&S Framework for scrutiny topic selection](#) was drawn up by O&S councillors in conjunction with the Centre for Governance and Scrutiny. The framework provides detail on the criteria for proactive, reactive and pre-decision scrutiny topics, and guidance on how these can be selected to contribute to value-added scrutiny outcomes.
9. The '[Request for consideration of an issue by Overview and Scrutiny](#)' form is an example form to be used by councillors and residents when making a new suggestion for a scrutiny topic. Word copies of the form are available from Democratic Services upon request by using the contact details on this agenda.

### **Options Appraisal**

10. The O&S Committee is asked to review, update and confirm its Work Plan, taking account of the supporting documents provided and including the determination of any new requests for scrutiny. This will ensure member ownership of the Work Plan and that reports can be prepared in a timely way.
11. If updates to the Work Plan are not confirmed there may be an impact on timeliness of reports and other scrutiny activity.

### **Summary of financial implications**

12. There are no financial implications arising from this report.

### **Summary of legal implications**

13. There are no legal implications arising from this report. The Council's Constitution requires that all O&S bodies set out proposed work in a Work Plan which will be published with each agenda. The recommendation proposed in this report will fulfil this requirement.

### **Summary of human resources implications**

14. There are no human resources implications arising from this report.

**Summary of sustainability impact**

15. There are no sustainability resources implications arising from this report.

**Summary of public health implications**

16. There are no public health implications arising from this report.

**Summary of equality implications**

17. There are no equality implications arising from this report. Any councillor and any member of the public may make suggestions for overview and scrutiny work. Further detail on this process is included within O&S Procedure Rules at Part 4 of the Council's Constitution.

**Summary of risk assessment**

18. There is a risk of challenge to the Council if the Constitutional requirement to establish and publish a Work Plan is not met.

**Background papers**

- [Overview and Scrutiny Committees Terms of Reference](#)
- [O&S Work Planning Guidance document](#)
- [O&S Framework for scrutiny topic selection](#)
- [‘Request for consideration of an issue by Overview and Scrutiny’](#)

Further detail on these background papers is contained within the body of this report.

**Appendices**

Appendix A - Current O&S Work Plan



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## BCP Council Overview and Scrutiny Board – Work Plan. Updated 27.11.2025

### Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The O&S Board will approach work through a lens of **RESIDENT IMPACT AND EXPERIENCE**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
Meeting Date: 8 December 2025				
1.	<b>Community Governance Review</b> To consider the report from the Task and Finish Group to full Council to progress the implementation of CGR.	Pre-Decision Scrutiny of a report to Council	Chai of the CGR Task and Finish Group	Item suggested for scrutiny at the October 2025 meeting
2.	<b>Medium Term Financial Plan and Budget Update and Budget monitoring Cabinet Reports</b> To consider the updated MTFP including progress towards delivering a balanced 2026/27 budget.	Pre-decision Scrutiny of Cabinet reports	PH – Finance Chief Financial Officer	O&S Board previously agreed to receive MTFP update reports
Meeting Date: 5 January 2026				
1.	<b>Parking Enforcement Around Schools</b> For the O&S Board to consider how illegal parking can be addressed around schools. To potentially include input from schools and parking enforcement team.	Enquiry session Scrutiny Rapporteur - Cllr A Chapmanlaw	PH – Destination, Leisure and Commercial Operations PH – Childre, Young People, Education and Skills	Initial enquiries will be made through a scrutiny rapporteur to lead to an enquiry session with different parties. Date TBC

Key:  Pre-Decision Scrutiny  Pro-active Scrutiny

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
2.	<b>Crime and Disorder Scrutiny of Community Safety Partnership</b>  The Overview and Scrutiny Board is the statutory body for crime and disorder scrutiny and will consider the annual report of the community safety partnership.	Annual Report	PH – Housing and Regulatory  Director of Housing and Communities	
3.	<b>Investment and Development Directorate - Regeneration Programme</b>  This report provides a bi-annual update on the progress of the Council's regeneration programme.	Pre-Decision Scrutiny of a Cabinet Report	PH - Leader of the Council  Director Investment and Development	Tracking Cabinet report – moved from July meeting to September, now expected at December Cabinet
Meeting Date: 2 February 2026 BUDGET SCRUTINY				
	<b>Budget 2026/27 and Medium-Term Financial Plan</b>  To consider the budget for 2026/27 prior to submission to Cabinet and Council.	Pre-decision Scrutiny of a Cabinet/Council report  Directors invited to provide information on resident impact	PH – Finance  Chief Finance Officer	Annual Budget report
Meeting Date: 23 February 2026				
	<b>Report from the Consultation Framework Working Group</b>  To receive the report and recommendations from the Working Group.	Committee Report from Working Group	PH – Customer, Communications and Culture	See item below on the working group

Key:  Pre-Decision Scrutiny  Pro-active Scrutiny

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
Items for scrutiny (Meeting dates and/or methods to be determined)				
	<b>Carters Quay</b> To scrutinise the Cabinet report which provides an update to Councillors on the current situation	Pre-Decision Scrutiny of a Cabinet Report	PH – Housing and Regulatory Services	Item added to the Cabinet FP - June 2025. Originally scheduled for October - moved to new date to be confirmed (TBC)
	<b>Bournemouth Development Company: Winter Gardens Site Development Plan</b> To consider a report which presents a new site development plan for Cabinet approval.	Pre-Decision Scrutiny of a Cabinet Report	PH – Leader Chief Operations Officer / Director of Investment and Development	Item agreed to be added from the Cabinet Forward Plan by the Board at its September meeting – Item moved to February Cabinet
	<b>Carter's Quay Development Impact</b> To consider the impact of the Carter's Quay Development on residents living in the locality of the site.	As part of the Cabinet report	PH – Housing and Regulatory Services	Item agreed by the Board at its September 2025 meeting – following referral from the Audit and Governance Committee
	<b>Accounting for Social Value in decision making</b>	Committee Report	TBC	Item requires further scoping - <a href="#">KLOE document</a>
	<b>Working more collectively across BCP geographical areas / Locality Governance</b> – This item is interdependent with the progressing Community Governance Review and will be revisited once this is completed.	TBC	TBC	This requires further scoping – <a href="#">KLOE document</a>

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
	<b>Culture of the Council</b> To consider a number of different elements regarding the culture of the Council including member/officer relations, accountability and record keeping and recognition of different geographic localities.	TBC	TBC	Scrutiny Request received and agreed by the Board - June 2025
	<b>Business Improvement Districts</b> To consider issues raised by the business improvement districts operating within BCP.	Report/presentation to the O&S Board (TBC)	Leader of the Council	This was requested June 2025 as there was an existing item for issues arising from the preceding briefing from the BIDs which hadn't been progressed
	<b>NEW Parking Strategy</b> TBC – KLOE document to be considered by Board	Committee Report		This was added to the work plan for the Board in November following a request as part of a Council motion.
	<b>Domestic Abuse Strategies</b> To consider prior to Cabinet the Prevention of Domestic Abuse Strategy, and the Perpetrator Strategy including delivery plans	TBC – Pre-Cabinet decision Scrutiny	PH – Housing and Regulatory Services	Item added to the Cabinet Forward Plan with a date TBC. The Board agreed to add to the Work Plan - October 2025
Working Groups and items addressed through alternative scrutiny methods				
	<b>Public Consultations Framework Development</b> – This group has completed its work into the consultation	Working Group	Director of Marketing, Communications and Policy	The Board established this working group at its meeting on 18 November

Key:  Pre-Decision Scrutiny  Pro-active Scrutiny

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
	framework and will report its findings back to the Board inline with the timetabling of the draft framework.		PH – Customer, Communications and Culture	The Group is continuing its work to look into recent consultations.
	<b>Member involvement in the Complaints Process</b> To investigate how this links with members ward work in specific issues.	Scrutiny Rapporteur – Cllr S Aitkenhead	PH - Customer, Communications and Culture	
	<b>NEW Local Plan and Planning Update</b> To include information on identifying vacant sites for affordable housing and lack of progression with development sites.	The Board have requested a briefing session following a referral from Council	Leader  Director of Planning and Transport	The Board agreed to add this to its work plan in November following a request as part of a Council Motion
	<b>Briefing Sessions</b>			
	<b>Dates for O&amp;S Board Briefing Sessions for 2025/26:</b>		<b>Potential Topics for Briefing Sessions</b>	
	<ul style="list-style-type: none"> <li>Monday 9 March</li> </ul>		<ul style="list-style-type: none"> <li>Performance of the Council</li> </ul>	

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